

TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

PREPARED BY: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: All

ITEM REQUEST: Schedule for Council Meeting

TITLE OF AGENDA ITEM: SELECTION OF FIRM - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF BROWARD COUNTY MINORITY BUILDERS COALITION, INC. TO ADMINISTER THE DRI HOME REPAIR PROGRAM AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

REPORT IN BRIEF: The Town solicited competitive sealed proposals to administer the DRI home repair program. RFP documents were sent to thirty-seven (37) prospective proposers. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received three (3) responses. The selection committee scored the responses using a scoring system devised by Broward County as this is a grant funded program. After the scoring was tabulated, Broward County Minority Builders Coalition, Inc. emerged as the clear cut choice of the committee. Therefore, the recommendation is for Broward County Minority Builders Coalition, Inc. as the top ranked firm in accordance with the scoring totals attached hereto.

PREVIOUS ACTIONS: Not applicable.

CONCURRENCES: The firm of Broward County Minority Builders Coalition, Inc. was chosen by the selection committee.

FISCAL IMPACT: Yes

Has request been budgeted? Yes

If yes, expected cost: To be negotiated with the highest ranked firm.

Account Name: Housing & Community Development Contractual Services
Account

Additional Comments: The negotiated contract will be submitted to the Town Council for approval at a future meeting date.

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s): Resolution, Procurement Authorization, Selection Committee Scoring
Incorporation information

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF BROWARD COUNTY MINORITY BUILDERS COALITION, INC., TO ADMINISTER THE DRI HOME REPAIR PROGRAM AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

WHEREAS, the Town solicited proposals to administer the DRI home repair program; and

WHEREAS, the selection committee has selected Broward County Minority Builders Coalition, Inc. as the firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute a contract for such services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of Broward County Minority Builders Coalition, Inc. as the firm best qualified to provide the required administration services and authorizes the Town Administrator or his designee to negotiate an agreement for such services and present that contract for approval at a future meeting date. Should no agreement be reached with the highest ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF
_____, 2008

Attest:

MAYOR/COUNCILMEMBER

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2008

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER.	BUDGET ITEM & DESCRIPTION	APPROXIMATE COST
011-1603-554-03-06 <i>CONSTRUCTION SERVICES</i>	2005 DRI Home Repair Program	\$480,000

METHOD OF PROCUREMENT (check the one that applies)

- ☒ Open Competitive Bidding
☐ Piggyback on Contract Number _____
☐ Sole Source or Single Source _____
☐ Request For Proposals _____

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed *Shirley J Taylor Prokelt*
Department Head

Have Funds been Reserved *RES. 37412*

Date *9/4/08* Signed *[Signature]*

Signed *[Signature]*
Town Administrator

VENDOR	BIDS SUBMITTED	COST
<i>Broward County Minority Builders Coalition, Inc.</i>		<i>RANKED 1ST</i>
<i>MAC CONSTRUCTION, INC.</i>		<i>RANKED 2ND</i>
<i>ATLAS SHUTTERS</i>		<i>RANKED 3RD</i>

Signed *[Signature]*
Procurement Manager

BID SPECIFICATION COMMITTEE'S RECOMMENDATION	
Vendor	Cost
<i>Broward County Minority Builders Coalition, Inc.</i>	<i>RANKED 1ST</i>

	A	B	C	D
1				
2				
3		DRI HOME REPAIR PROGRAM		
4				
5				
6	COMMITTEE MEMBER	MAC	ATLAS	MINORITY
7		CONSTRUCTION	SHUTTERS	BUILDERS
8				
9	W. ACKERMAN	50	35	90
10	R. MUNIZ	95	60	95
11	M. DIEZ	60	25	70
12	L. NGUYEN	55	40	85
13	B. HITCHCOCK	75	28	94
14	B. SPIWAK	70	65	100
15	H. HYMAN	69	10	90
16	TOTAL	474	263	624
17				
18	RANKING	2nd	3rd	1st

Request for Taxpayer
Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2

Name (as shown on your income tax return)
Broward County Minority Builders Coalition, Inc.

Business name, if different from above

Check appropriate box: ☐ Individual/sole proprietor ☒ Corporation ☐ Partnership ☐ Other ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.)
665 SW 27th Ave., Suite 12

City, state, and ZIP code
Ft. Lauderdale, Florida 33311

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the amount is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
OR								
Employer identification number								
2	3	7	1	7	0	6	7	4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here	Signature of U.S. person	Date
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Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding.
- Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3' above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity.

I, Ezekiel I. Madoo, being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: Broward County Minority Builders Coalition

Address: 665 SW 27th Ave., Suite 12
Ft. Lauderdale, FL 33311

FEIN 23-7170674

State and date of incorporation Florida/ 02/02/1971

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

BCMBC, Inc. is a private nonprofit 501 (c)(3) corporation.

Full Legal Name	Address	Ownership
Corey Corey Alston	8620 NW 48th St, Lauderhill, FL 33351	(Board Chair)
Kenny Davis (V/P)	1773 N. State Road 7, Lauderhill, FL 33313	%
Sheryl Dickey (Treas.)	1201 NW 6th St. Ft. Lauderdale, FL 33311	%
Brenda Stuggis (Secty.)	2940 NW 10th Ct. Ft. Lauderdale, FL 33311	%

2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address
_____	_____
_____	_____
_____	_____
_____	_____

By [Signature]
Signature of Affiant
Ezekiel I. Madoo
Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 20th day of
October 2008, by Ezekiel Madoo, he/she is
personally known to me or has presented n/a as
identification.

[Signature]
Notary Public, State of Florida at Large

ERVIN HUDSON
Print or Stamp of Notary
NOTARY PUBLIC - STATE OF FLORIDA
ERVIN HUDSON
Commission #DD488809
Serial Number Expires: NOV. 19, 2009

My Commission Expires: 11/19/09

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Detail by Entity Name

Florida Non Profit Corporation

BROWARD COUNTY MINORITY BUILDERS COALITION, INC.

Filing Information

Document Number	720180
FEI Number	237170674
Date Filed	02/02/1971
State	FL
Status	ACTIVE
Last Event	AMENDMENT
Event Date Filed	04/03/1992
Event Effective Date	NONE

Principal Address

665 SW 27TH AVE
SUITE # 12
FORT LAUDERDALE FL 33312
Changed 01/18/2000

Mailing Address

665 SW 27TH AVE
SUITE # 12
FORT LAUDERDALE FL 33312
Changed 01/18/2000

Registered Agent Name & Address

LARKINS, ELIJAH
1534 NW 4 AVENUE
POMPANO BEACH FL 33060 US
Address Changed: 10/13/1987

Officer/Director Detail

Name & Address
Title P
ALSTON, COREY

8620 NW 48TH STREET
LAUDERHILL FL 33351

Title VP

DAVIS, KENNY
1773 N. STATE ROAD 7
LAUDERHILL FL 33313

Title T

DICKEY, SHERYL
1201 NW 6TH STREET
FT. LAUDERDALE FL 33311

Title S

STUGGIS, BRENDA
2940 NW 10TH COURT
FORT LAUDERDALE FL 33311

Annual Reports

Report Year Filed Date	
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2007	01/26/2007
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2008	03/28/2008
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2008	08/07/2008
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